



## KIU-Registrar's Office Re-Marking Form

Personal Information : Filled by Examination Candidate			
Full Name			
Degree Programme			
Batch / Group			
Student No.		Examination No.	
NIC No/Passport No			
Email Address			
Contact No.			

Details of Re -Marking						
Date/s of Exam	Subject Code	Subject Name	Seated Batch	Academics		Grade/s you obtained
				Year	Semester	

Student Declaration:			
Signature of Student		Date	

### Office Use: Section I

Name of the Official- Registra's Office	
Designation	
Signature	
Date	

### Filled by Student: Request for Remark the modules in those subject/subject

I am not satisfied with the above grade and I would like to request to re-mark my answer scripts.			
Subject Code/s			
No of modules		Total Amount	
Paid Date		Receipt Number	
Signature of Student		Date	

**Office Use: Section II**

I have checked and would like to confirm the above mentioned student's Grade/s have/have not been changed in the relevant module according to the cumulations in each examinations.

Exam Date	Subject	Previous Grade	Re-Marked Grade	Any Changes	
				yes	No

Department of Examinations

Department of Academics

Date

*Above result/s has/have been changed at remarking process and need the senate approval for further proceeds.*

**Senate Approval**

*Registrar*

*Vice Chancellor*

*Date of Senate*

*Time :*

*Venue :*

*Senate Number :*



**Department of Examinations**  
**Re-Marking Payment Confirmation Form**

**Name in Full: Ms./ Mr**

.....

**Examination ID No: .....Student ID No: .....**

**Stu Contact No ;.....**

**NIC No /Passport No: .....**

**Degree Name: ..... Batch / Group: .....**

**Seated Batch for the Examination: :.....**

SUBJECT CODE	SUBJECT	Amount	Total

Department of Examination	
<b>Officer 's Name</b> :	
<b>Signature</b> :	
<b>Date</b> :	